



Friends Of Oakfield

Parents, Carers and Staff Working Together



Minutes of Friday 12th January 2018

Present: Donna Ovenden, Nicci Denton, Karen Mould, Jo Lemon, Emily Leeson

1. **Apologies:** Cesca Prior, Clare Watt
2. **Last Meeting Minutes** – agreed.
3. **Updates** –

Rock Challenge – FOO have now taken Rock Challenge on, a meeting was held with Mrs K and FOO committee which fully updated her on where we are and a full and detailed project plan was presented and talked through. Mrs K confirmed her agreement on various issues raised, including: people involved their roles, responsibilities and certificates held, set and costumes, time table of what and when things need to happen, budget and finances, risks for show day itself and at additional rehearsals etc. She confirmed her commitment to supporting FOO in delivering this project and her attendance on show day itself, agreeing it's for the children. Additional rehearsals have been set up and more details will be given out to parents after rehearsal on Monday, DO will also be taking children's measurements for costume fittings.

Christmas fair - Raised £892.57 get job well done everyone, very successful event.

4. **Matters Arising** –

Valentine Disco – Date confirmed as Wednesday 7th Feb, NM will send message out to ask for availability of helpers.

Quiz Night – Friday 27th Jan 7-9.30pm, Totton & Eling Community centre has been booked. NM and DO to check sweet stock and do a shopping list, KM or DO to do a bookers run. KM and JL to get tuck shop to quiz night. Massive shout out for Raffle prize donations please, KM happy to collect these in.

AGM – Due to Rock Challenge commitments the AGM has been put back to 14th March 2018. We need at least 12 people in attendance.

New committee: People wishing to nominate themselves need to write an email to Francesca.friendsfoakfield@gmail.com stating the position they would like to apply for and



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a short statement as to what they can bring to the role and what experience they have. This will then be published and a vote will happen allowing for all parents to have a say. Please can the statements be sent to Francesca by Friday 23rd Feb 3pm.

AOB - No

Next meeting AGM 14th March 2018

Apologies if I have missed anything or put anyone down for anything they didn't volunteer for, just contact myself to amend.

Minutes taken by – Karen Mould



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