



Friends Of Oakfield



Parents, Carers and Staff Working Together



Minutes of FOO meeting held on Friday 20th January 2017

Present: Donna Ovenden, Nicci Myler, Karen Mould, Jo Lemon, Emily Leeson, Demi Churcher, Joe Reardon, Clare Watt, Jacqui Neill

1. **Apologies:** Francesca Prior, Nikki Russell, Sally Richardson, Andy Biss, Claire Meaker, Rachel Whitcher, Sam Cutcliffe,
2. **Minutes of last meeting agreed.**
3. **Updates** – Thanks to Emily Leeson for securing match funding
4. **Matters arising.**
 - a. **Valentine Disco** – JR confirmed best date would be 9th Feb, NM to relay to FC to go ahead and book this date with DJ.
 - b. **Quiz night at Testwood club** – FC has been unable to get hold of Bill Solomon, at Testwood club. NM to speak to either Claire Meaker, Sally Richardson or Rachel Whitcher to make contact and get a date booked. DC still happy to be quiz master but please could she have plenty of notice to devise quiz questions.
 - c. **Easter Bonnet Parade** – Much discussion over weather FOO or even YR teaching team wanted to do this. NM explained the difficulties experienced in previous years with running this event, general feeling, particularly those with children in YR, was that they really weren't that interested. Agreed FOO will not be running a parade. Miss Ketley was briefly draw into meeting and confirmed due to other Easter activities the children would be doing in the lead up to the Easter Break, her team would not be doing an Easter Bonnet parade. All those present agreed not to do this event.
 - d. **Totton Carnival** – NM put question out there "would we like to enter a float this year?" general response was Yes however, a date has yet to be set or released and there are question marks over whether there will be a carnival this year. (usually held in June)
 - e. **Movie Nights** – Yes we would like to do this again, NM & KM to organise, use of hall is restricted to Wednesday's to hold movie night (possibly Thursday too) agreed same format at previous, separate infants and juniors.
 - f. **Xmas Fayre** – NM thanked EVERYONE for all there help and support before, during and after the event.





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- g. **Donna gave Treasurers Report** – please see Treasurers Report January 20th 2017. DO explain £50 from Barclays was for all the inconvenience and problems caused following her threat to close our account with them.
 - h. **Aviva Grant** – Thanks to Cesca for pushing and promoting this, as we have now been awarded £1000 (should be in our account by 20th Feb) Mrs Cunningham to take the lead in organising the planning of the sensory garden. Sally King is the immediate point of contact until Debbie Cunningham returns. It has been pointed out that evidence must be collected at every stage of the project. (Drawing's, plans, photo's etc.)
 - i. **Oakfest** – possible postponement until next year. Still want to do this but on smaller scale as funding application was unsuccessful. Possibly tie this in with Summer Fair.
 - j. **Summer Fair** – Agreed date as the 8th July, JR to get booked in School Office Diary.
 - k. **AGM on 17/02/17** – NM asked if as many people could come as possible.
 - l. **Mother's Day KOR** – Discussion between NM, JR, JL and DO as to which date this could be held and who was available to run it. Agreed on 21st March, JR to confirm this date with School office. NM, JL and DO available to run it, NM to also check with Nikki Russell.
 - m. **Y6 leaver's books** – Mrs Cunningham confirmed she only has 3 or 4 left, NM to order more.
- A.O.B.**

Next meetings – AGM Friday 17th February

Apologies if I have missed anything or put anyone down for anything they didn't volunteer for, just contact myself to amend.

Minutes taken by – Karen Mould

