

Adverse Weather - School Closure Procedures

With the change in weather recently it seems an appropriate time to remind parents of our procedure for closing the school in an emergency.

In the case of extreme weather, any decision whether or not to close the school will be taken as early as possible.

Emergency Closures outside the school day (e.g. snow closures)

Once a decision has been made to close the school, the following actions will take place.

- A short Parentmail Text will be sent to all those registered for Parentmail with Oakfield.
- A ParentMail text alert will be sent to parents registered with the school system. A longer email will be sent via Parentmail to provide further details and the school's website will be updated.
- Details of the school closure will also be notified to Hampshire County Council and details can be found at <https://www.hants.gov.uk/education/schoolclosures/> and various local radio stations, please also check their websites.
- We will also aim to publicise the closure on a recorded answerphone message on the school's system although this won't always be possible.

Therefore, if it is possible that the school may be closed due to bad weather, please ensure that mobile phones registered with ParentMail are turned on. If you hear that the school is to be closed, it is always helpful to contact others you know to check the message gets through effectively.

Emergency Closures within the school day

If the school has to be closed during the school day, the school will begin a procedure for contacting parents as soon as possible that the school is being closed, through Parentmail text alerts, followed by detailed Parentmail email and update on school's website.

On such occasions, our main aim is to ensure the safety of the children on the school site whilst waiting to be collected.

Decisions to close the school

The decision to close the school is a serious and a local one. Our main consideration will always be the health and safety of our children and staff. Where possible, for example in the case of bad weather, we will endeavour to liaise with other local

schools, although please be aware that all schools are different and can be affected by such situations in different ways, depending on whether children come to school by bus or whether staff live a long way away etc.

Hopefully, it will not be necessary to close the school this winter but it is always best to prepare for the eventuality just in case.

If you change your mobile telephone number and/or email address please ensure you advise the school office who will then update ParentMail with the new details.