



Friends Of Oakfield



Parents, Carers and Staff Working Together



AGM Minutes Friday 17th February 2017

Present: Donna Ovenden, Nicci Denton, Karen Mould, Jo Lemon, Emily Leeson, Demi Churcher, Joe Reardon, Clare Watt, Charlie Williams, Rachel Whitcher.

- 1. Apologies: Claire Meaker, Louise Wells, Nikki Russell, Sally Richardson, Andy Biss, Norena Knight, Janine Carter-Walsh, Grace Angrow, Jacqui Neill, Sam Cutcliffe,**
- 2. AGM Minutes of last year (March 2016) no request to review them.**
- 3. Matters arising- no matters arising.**
- 4. Chairs Report – (attached) Highlights and points raised -**

4.1: Big thank you to all parents who have helped and/or supported in any capacity, it is very much appreciated.

4.2: Andy Biss has taken the lead on the DBS process, which has settled and working well.

4.3: The FOO Box and Facebook page are working well. JR raised point about the recently updated school website and that it now has a link to the FOO facebook page. Mrs Wilkinson is the point of contact for school website, meeting will be arranged to make sure we utilise this link correctly. We have good links and support from the community and plan to continue with this.

4.4: Concerns over the Notices Boards around school, they are old, difficult to get to and need re-locating. Several suggestions were made as to better locations and a request made for new ones, suggestion of a mobile notice board was made but concerns over safety if left out through the school day. DC highlighted the new Community board at the school entrance, herself and Mrs Hinton will be putting things up and maintaining it. This discussion lead to questioning if notice boards are still relevant/useful, do people read or even see them? FP to engage with parents (by way of Questionnaire) but essentially finding out what is the best or preferred form of communication for parent to receive information.

4.5: Wildlife and Sensory Garden – The grant money should be in our bank account by 20/02/17 DO will confirm when it has arrived. As Mrs Debbie Cunningham has left Mrs Sally King will be point of contact and help in coordinating all aspects of Gardens





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plans, design, works and general progress. All stages must be documented and photographed.

4.6: Summer Disco – Concerns have been raised about putting on a disco in the hall (as in previous years) because of the heat and children being unwell. FOO would still like to do something that includes YR, several suggestions made most of which included holding something outside on the field and other outside areas. Beach Party, Party games, using the ark, still the need for gazebo's and still book disco. Further discussions will be made at next meeting.

4.7: Totton Carnival – Totton & Eling Council have confirm carnival will go ahead on 10th June 2017 and the theme is Animal Crackers! Suggested ideas were: mythical creatures- unicorns, dragons, rainbows, clouds,

4.8: Oakfest – As we were unsuccessful with Big Lottery Community funds grant we hope to still do this but on a much smaller scale, possibly tagged onto summer fair.

5. Treasurer's Report for the year ending December 2016 – (attached) Donna talked through report and explained that because of the Aviva grant the FOO accounts needed to be audited.

6. Appointment of an Independent Examiner of Accounts - This has been done by an Accountant friend of Francesca's too whom we are extremely thankful too, especially as she completed it within an hour!

7. Election of Officers of the Committee –

Chair – Francesca Prior

Vice Chair – Nicci Denton

Secretary – Karen Mould

Treasurer – Donna Ovenden

Swap in roles between KM & DO but all officers happy to continue to stand until AGM in 2018.

8. Agreement and acceptance of Officers – no objections to the changes Francesca highlighted that herself and Nicci Myler would be stepping down in February 2018, this will be there last year.

9. Other Business-



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Quiz Night – to held on 3rd March 2017 at Testwood Club, JR to arrange parentmail to go out before half term, DO will also send out on FOO facebook page.

Summer Fair – JR put forward teacher's suggestion of could we hold fair on a Friday? This was discussed but general feeling was that as many parents would need to book time off work we would have less support to help set up, run stalls etc. Agreed to stay with a Saturday.

Tesco Bag – FP not sure what school want from it, FP has emailed Mrs Wilkinson but they are still yet to meet.

General questions – EL asked why are not many people coming to meetings? Parents don't realise they are already part of FOO. JR suggested an incentive to attract people. FP & ND to put something together to put out at the quiz.

Lastly a huge thank you to everyone who gives up their time to help us, from turning up to meeting to helping at event's to tracking down raffle prizes, even supporting events by coming along. It makes a huge difference to the school. So from all of us a big thank you!

Please remember we welcome your feedback and ideas, if there is something you think we could do/something you'd like to see in school, drop us an email/message us on facebook or write us a note and pop it in the FOO box in reception.

Thank you for supporting us

Next meeting 17th March 2017

Apologies if I have missed anything or put anyone down for anything they didn't volunteer for, just contact myself to amend.

Minutes taken by – Karen Mould



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